



Code of Conduct for Board Members and Chairs

The European Union Chamber of Commerce in China (hereafter “European Chamber”) serves as the voice of European business in China and provides an avenue of communication with high-level Chinese and European political and economic circles. In order to ensure that all elected officers of the European Chamber exercise their duties based on the highest standards of commitment and professionalism, the Executive Committee of the European Chamber has adopted this Code of Conduct.

This Code of Conduct applies to the Members of the Executive Committee of the European Chamber and the local Chapter Boards (collectively referred to as “Board Members”) as well as to the Chairs and Vice Chairs (hereafter “Chairs”) of the Working Groups, Sub-Working Groups, Fora and Desks (hereafter “Groups”). Terms not defined herein shall have the same meaning as in the By-Laws and the Articles of Associations of the European Chamber. Individuals shall be bound to this Code of Conduct by way of their appointment as Board Members or Chairs and signature of the Code of Conduct.

1. In addition to other qualification requirements, as set out in the Articles of Associations and By-Laws of the European Chamber, Board Members and Chairs shall be individuals in good standing, dedicated to the promotion and protection of European business in China.
2. Board Members and Chairs shall ensure the level of commitment to the European Chamber necessary to perform their duties and ensure continuity of and consistency in the activities of their respective Board or Group.
3. Board Members and Chairs shall not make use of their position to unduly favour the member company that they represent in a manner detrimental to other member companies’ interests.
4. Board Members and Chairs shall be individuals who have adequate knowledge of the business environment in China and shall use their knowledge and special skills to establish and foster relationships with PRC government officials, the EU Commission and Member State officials, the media and other key stakeholders in order to promote the objectives of the European Chamber. Chairs shall have at least one area of competence of their respective Group.
5. When performing their duties on behalf of the European Chamber, Board Members and Chairs shall not use any improper or illegal means to establish and maintain relationships with any of the aforementioned key stakeholders.
6. Board Members and Chairs shall use good judgment when assessing proposals for seminars and events organised by the European Chamber in order to ensure that the topics meet the expectations of the members and that members’ participation as speakers to such events is balanced to ensure broad participation and the highest quality and professionalism of the speakers.
7. When acting in their capacity as representatives of the European Chamber, Board Members and Chairs shall coordinate their liaison activities with PRC governmental authorities at all levels with the European Chamber secretariat. In principle, all contacts with governmental authorities related to the European Chamber activities shall be made through the secretariat and in particular the Government Liaison Officer and other dedicated staff of the European Chamber.
8. When acting in their capacity as representatives of the European Chamber, Board Members and Chairs shall channel any media statements or press release through the European Chamber Press Officer. Any comments related to European Chamber activities made by Board Members and Chairs in public shall, to the maximum extent possible, be respectful of the European Chamber as a whole and in line with the messages of the Position Paper.



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9. Board Members and Chairs shall not engage in discussions, agreements or other arrangements during Board or Group meetings, when discharging their duties as Board Members or Chairs, which could result in a breach of either the PRC Anti-Monopoly Law or the PRC Anti-Unfair Competition Law. Board Members and Chairs shall ensure that such discussions, agreements or other arrangements do not take place during Board and Group meetings. Where a Board Member or Chair is in any doubt as to the compatibility of a proposed discussion, agreement or arrangement with the aforementioned laws, he/she must immediately raise his/her concerns with the other attendees at the meeting.

10. During their tenure at the European Chamber and thereafter, Board Members and Chairs shall refrain from making any disrespectful comments or observations in public that may negatively affect the reputation and image of the European Chamber.

11. Should Chairs not perform his/her duties, the European Chamber's Executive Committee reserves the right to dismiss the Chairs with a majority vote.

12. Board Members or Chairs who fail to attend three consecutive meetings of the relevant Board or Group shall be deemed to have resigned, unless the absence has been permitted by and subsequently ratified by the Executive Committee or local Board by majority vote.

13. Should Board Members or Chairs leave his/her company; this information shall be communicated to the Chamber secretariat within five working days.

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This Code of Conduct is adopted by the European Chamber's Executive Committee on 8 January 2014.

With my signature, I, hereby, certify that I accept the position and acknowledge the terms as set out in this Code of Conduct.

Full Name

Position

Date